

**Markfield Park Football Development Meeting**  
**Minutes of meeting**  
**Function Room. Markfield Park Pavilion 13/12/11**

Present: Jamie Lees (HBC), Paul Keenan (Park View Rangers), Tyrone Mckay (Higher Heights FC), Colin Goodfellow (Gladesmore Community School), Paul Ely (HBC)  
 Apologies: Fabian Robertson (Supreme Athletic)

		<b>Action</b>
<b>1.</b>	<b>Introductions &amp; Apologies</b>	
	<b>Date of Next Meeting</b>	
	5pm March 7 <sup>th</sup> 2012 @ Pavilion Markfield Park	
<b>2.</b>	<b>Pitch Updates</b>	
<b>2.1</b>	<b>Markings</b>	
	Discussed the current Markings and the proposed marking for the Junior and Mini Pitches. PK fed back to the group what marking and sizes he would need. JL to brief parks team on these markings. Marking completed for senior pitch. Tanner from Parks to burn marking into pitches once weather conditions permit.	JL
<b>2.2</b>	<b>Netting</b>	
	To start with, each team will provide their own netting. Storage still to be established. JL to seek place to store. CG discussed the opportunity to share netting and other provisions once a working partnership has been established. Group agreed.	
<b>2.3</b>	<b>Maintenance</b>	
	Pitches will have to be looked at again once snow has gone. Marking will probably have to be redone as well. Layer of soil done earlier on in season has helped pitch quality and playability. Another layer of soil to be put down Easter time JL to get dates and feed back to group.	JL
<b>2.4</b>	<b>Goals</b>	
	Goals for the senior and junior pitch have been put in. Goals for the mini pitch have yet to be put in. PK confirmed he would want permanent goals putting in if an option. JL to let parks know permanent goals are wanted in.	JL
<b>3.</b>	<b>Pavilion</b>	
<b>3.1</b>	<b>Flooring</b>	
	Flooring to be done in the feb half term. Contact for this is Martin Hall 07980316879.	
<b>3.2</b>	<b>Toilets</b>	
	CG told group of cleaning rota for the school. Cleaning will be done every day of the half term and then the term time following on, as a little often is better than a lot once. Deep clean to be done initially then maintained throughout the week. Flooring work and cleaners can hopefully achieve tasks without too much cross over.	
<b>3.2</b>	<b>Log Book</b>	
	Log book used for updates and issues with the building. Can be looked at within partnership meeting.	
<b>3.3</b>	<b>Notice Boards</b>	
	Bowls club have put up notice boards on one side of wall. Football clubs will use opposite wall to put there notice boards up. CG may be able to	

	locate some notice boards from the school. One wall needs to be kept free for projector and training purposes. CG discussed the idea of photos of clubs and schools being put up in hall way to show off the good work being done and give some ownership to those using the building.	
<b>3.4</b>	<b>Storage</b>	
	JL discussed previous meeting he had with bowls club who said they would tidy their equipment up from both the function room and kitchen. On inspection still a lot to be done. JL to have conversation with bowls club about this. CG and group asked why bowls club not invited this time JL did not invite bowls club to this meeting as wanted to focus on the football, will invite them to next meeting.	
<b>3.5</b>	<b>Function Room</b>	
	Function room cabinet is to be installed for tables and chairs in the far corner of the room. This is to maximise space and storage capacity. Bowls club own the tables but have agreed all can use them. CG happy to provide chairs for the upcoming safeguarding training. CG discussed the opportunity to have communal use of all equipment once working partnership up and running. Group in agreement. Be good to be able to have that relationship	JL
<b>4</b>	<b>Code of Conduct</b>	
	CG tabled draft for code of conduct. Please see scanned attachment. Group agreed that all users of the pavilion should sign up to this. CG will forward working document over to partners so that all have the option to input on it. TM asked about last point around Par Q – CG and group discussed the need for health checks and first aid to be in place when users are accessing the facility.	CG
<b>5</b>	<b>Head of Commissioning Update</b>	
	PE discussed the pavilion building being passed over by the council. Maintenance and running costs would need to be determined. Council need to know if Gladesmore would be in position to take this on. CG informed group that in the current climate it might be difficult for the school to take on this responsibility on. PE agreed to draft a document for further discussion with the school. PE also discussed an approach that has been brought to the council's attention around a camp site for security personnel on the markfield pitches over the Olympic period. This option may be considered by the council due to possible financial benefits. All of group apposed the idea. CG – it would affect school timetables and would be an issue while school was open. TM – friend of markfield will appose the idea, not good for local community relationships with the council and counter productive to the partnership. PK – would ruin the pitches for a long period after, no football could be played for season or 2. Group want to know what guarantees would be put in place if this was to go ahead. What would happen to use of pavilion, would there be money put aside for pitches, would it be worth clubs inputting into markfield partnership any more? PE suggested the idea of using some of the money generated to develop the stone pitch currently out of bounds.	PE
<b>4</b>	<b>Funding</b>	
	JL discussed with group different funding possibilities..... Sportivate – could use this to start some 5 a side in the muga. Improve use of overall facility. Use heigher hights as deliverer. PK discussed possibility of organising some 5 a side tournaments over summer – help link in school and local young people, group keen on idea. Grow the Game – deadline early March. Up to £5,000 available every 4	

	years. Could use this for holiday provision, building up teams. TM discussed possibility of female team being developed. PK happy to help TM with development of this. CG said each organisation could take it in turns to apply for funding. JL to investigate further. Links provided with an email. JL to start bid and send out to group for input and development.	
<b>5</b>	<b>Feb Half Term</b>	
	Heigher Heights been funded to deliver over feb half term period. Some balls been provided. Can use session to link in young people with Park View Academy.	